

NHIDA July 27, 2016 Board Meeting Minutes

Present: Anne Eaton, Audrey Burke, Leslie Benton-Norris, Rebecca Nelson-Avery, Jane Beaton,

Meeting Called to Order: 6:05pm by Anne Eaton

Secretary's Report: (Rebecca) Approval of April, May, and June meeting minutes.

Treasurer's Report:

- Account balance effective 7/19/16: \$83,573.81- does not include PayPal conference registrations, but does include our transactions related to the recent OG training.

501 (c) (3)

- Remember that in years ending in '5' or '0' Secretary of State filing is due
- First financial filing with AG's office due by May 15, 2017 – get FY2016 info from Mary by Feb.
- Ideas for use of funds thus far: parent event on technology for dyslexic students (planned for 11/5/16); scholarships to NHIDA conference for student teachers in training and/or teachers in “at need” schools; books for teachers’ resource libraries in “at need” schools; scholarship toward the cost of O-G/Wilson training with practicum. Other ideas?
Discussion and vote on what to do in 2016 and a establish a budget for this?

Membership Committee: (Rebecca, Michelle, assisted by Aileen Cormier) 175 members (100 NH, 44 ME, 29 VT, 1 NY, 1CT) including 18 new members since 1/1/16 (9 NH, 6 ME, 3 VT).

- Board discussed challenges with conference calling capabilities. Beth was looking into an estimate for new wiring to be installed at SFCS, however that would be very limiting to our ability to meet elsewhere. Rebecca mentioned a conference call speaker option to be used in conjunction with Free Conference Call. An investment in this would maintain the board's ability to meet elsewhere as needed. Sandy will look into the costs of such a device.

Nominating Committee: BOD vacancy currently available, plus possibly 2 more in December (Michael, Bette). Board discussed possible candidates. Anne is going to spread the word through the newsletter to recruit specifically for Maine members.

- Feedback from Kara and Anne about the contacts they made.
- Question of recruiting board member(s) from Maine.
- Plan to acquire conference calling capability: Need vote on (1) paying for installation of a phone jack at meeting space at Strong Foundations, (2) purchase of a speaker phone to permit meeting attendance by conference call, and (3) a budget for those items.

O-G training: 4 registered through NHIDA; payment for materials (\$1,000) sent to MLA 6/17/16

Webinar: Language Circle 6 hour Framing Your Thoughts sentence structure component (\$1,800), 4 hour Framing Your Thoughts applied writing component (\$1,200) pre-recorded webinars. Last webinar drew 39 participants (including 10 from Strong). Materials cost \$153 for sentence structure alone, \$270 for both. Board discussed options for time frame and cost logistics:

- Format would be similar to the last webinar. 24 hour access for a two week period with the ability to email questions as needed. Audrey will call with questions board had regarding the possibility of canceling the webinar if there is a lack of interest.
- FYT per person breakdown: \$65 for members, \$85 non-members with participants purchasing their own materials through Language Circle.
- Applied Writing webinar option TBD based on interest in FYT....board would need to have someone set up registration, etc.

Bookshare Training: Audrey reached out to the NHDOE Special Ed Director Santina Thibedeau regarding the possibility of holding a live introductory webinar for parents to learn the use of Bookshare. They were open to the possibility of changing the format to a pre-recorded, 24 hour access for a set # of days, similar to the Language Circle. NHIDA will be supporting this effort through advertising only; there would be no cost to the board since the DOE and PIC has an obligation to educate families as part of their responsibilities. Audrey reached out to Michelle Lewis (head of PIC) and they are on board as well. Question that needs to be clarified- who is eligible to access Bookshare?

Wilson training: Many, many thanks to Caryl, Claudia, and Bette for working the Wilson training workshops which will raise approximately \$2800 for NHIDA.

National Conference: 2018 at Foxwoods in CT. No reply yet from Janet re: branch volunteer opportunities.

Conference Committee: (Leslie, Valerie, Bette, Sue, Audrey, Anne)

- 2017 – Kaufman unwell. Need to start from scratch – Topics? Presenters? We have 54 people currently on the waiting list for Ron this fall. Board discussed the logistics of possibly bringing him back next year???
- Anne shared a list of speakers from the National website.
 - William Van Cleave is a possibility- teaches sentence structure as it relates to comprehension; is the author of 3 books.
 - Anne suggests looking into effective screenings for phonemic awareness and/or progress monitoring tools. Possibly splitting the day? PAR- predictive assessment of reading- could we provide administration training & provide materials to participants.
 - Audrey suggested asking Melissa Farrell if she had some ideas and/or trainers available regarding the possibility of training and/or reviewing progress monitoring & screening tools that would be appropriate and fulfill the requirements of the new NH dyslexia legislation.
- 2018 Leslie will invite Sarah Ward to speak for this date.

- 2016 Conference ‘to do’ list –
 - Conference assignments: Leslie will email each board members’ assignments in the next week or so
 - Leslie will email total expense breakdown to the board. Board Member Fee will be \$55 this year to cover meals, handouts, and minimum annual donation.
 - SERESC estimate total \$5330.30, Mailing costs \$710.40, Speaker fee \$2,500.00
 - Will Ron be flying from the mainland (fly into Manchester) or Honolulu (fly into Boston)? Leslie will take the credit card in order to reserve Ron’s hotel room (an additional night if he is coming from the islands).
 - Book order- Leslie will inventory books we currently have in storage & send out a potential list of books to order for the board to approve.
 - Claudia and Leslie to assemble gift baskets for drawings.

Parent event:

- November 5th looks like the preferred date. Confirmed with Diana? SFCS will be listed as co-sponsoring the event, as it is occurring here & will need to be covered on insurance.
- Discuss Anne Ehret’s question about offering the same event in Vermont on the alternate date (Sept. 10).
- Discuss registration process, advertising brochure (paper version for Strong Foundations families?, electronic for all others), what needs to be photocopied, refreshments? (Beth gets to say ‘no’ to food/drink in her facility), info needed/received from Diana.
- Need volunteers to staff the event, to make copies, compile registration list from phone and email messages, greet participants at arrival, introduce speaker(s), etc.
- Need vote (1) to sponsor the event(s), (2) budget for speaker’s fee, refreshments, and photocopying.

Fundraising: Team Quest initiative – Michelle Stinson has registered for Savannah half marathon and so far has raised just under half of the sum she needs. Please do what you can to support her effort, since if she does not raise the \$\$\$ she pledged, she will have to make up the difference out of pocket. Search- “team quest dyslexia” Choose Savannah event & then search for Michelle to make a pledge for her cause. Audrey will send out a link to Michelle’s page for donations.

Outreach: (Valerie, phone; Audrey, email; Claudia, Anne)

- Claudia and Anne met 7/21 to work on intro and debriefing for simulations (especially where teachers are the prime audience)? Anne will work on a script to be used in future events.
- Phone contacts - 2 new phone inquiries.
- Email contacts --

- CC mailing list probably should be updated, removing the oldest who have not opened our emails. Need to check with CC about best way to do that. Newest members have been added from list posted on July 1.

Website/FB: (Audrey, Shannon, Michelle) New NHIDA website update. Discussion is occurring at national office regarding push back over new format. They will let the individual branches know when a decision has been made.

Legislative: (Michelle, Sandy, Anne, Caryl)

- HB1644 signed into law on 6/16/16 (a date to remember!) Status of hiring for this position- still in Administrative Services Department stages, so nothing has been put out yet. This is a one year position, so the hope is they will get on this soon.

Newsletter: (Valerie, Bette, Sandy and Sue with Constant Contact support from Anne).

- Next issue to coincide with return to school (late August) Sandy has sent in a number of links. Bette and Anne to review articles/videos and write thumbnail sketches. Other?

Vermont: (Anne, Kara, Shannon) Update.

2016 meeting dates: The following Fridays at 5:15:

Sept. 9,

Oct. 14,

Nov. 4,

Annual business meeting Dec. 2, 6 PM, location TBA.

Motion to Close Meeting:- Leslie 8:37pm. Second- Rebecca