

## NHIDA March 11, 2016 Meeting Minutes

**Present:** Jayne Beaton, E. Bette Nelson, Rebecca Nelson-Avery, Michelle Stinson, Sandy Adams, Leslie Benton-Norris, Anne Eaton, Sue Morby, Audrey Burke

**Meeting Called to Order:** 5:40 pm

**Secretary's Report:** (Rebecca) Approval of February meeting minutes: unanimous

**Treasurer's Report:** (Sue)

- Account balance: \$80,400 +
  - Included webinar
- Budget recommendation: 2015 Operating Budget approx. \$20,000. Anne distributed a proposed budget for 2016 & board discussed.
- Motion to accept NHIDA 2016 Budget** as presented: Rebecca, Seconded: Bette, Unanimously approved

**501(c)(3) business:** (Anne) Copyright infringement claim – more correspondence (junk)

**Executive Committee:** (Anne, Audrey, Rebecca, Michael, Sue)

**Finance Committee:** (Sue, Anne, Michael, Audrey). (Gloria has submitted her resignation from the board.)

**Membership Committee:** (Rebecca, Michelle, assisted by Aileen Cormier)

- Michelle broke down the 2014 list of membership and compared new members and 2015 rejoining members. She composed a letter to rejoined and renewed members to thank them for their continued support. It highlights our work in the benefits of membership, our legislative impact, as well as upcoming events.
  - Michelle will email a draft to the board members for editing by next Friday. Anne will forward the final copy to Rebecca for printing & signatures prior to mailing.
- Parent event: Aileen has agreed to use of her space for an event highlighting iPad apps for students. Diane Petschauer will present to the parents, and Aileen would like her teachers in training to participate as well.
  - Rebecca will ask Beth about the possibility of hosting a Saturday event at SFCS as well.

**Conference Committee:** (Leslie, Valerie, Bette, Gloria, Sue, Audrey, Anne )

- Brochure – photo permission for brochure (Anne is pursuing the owner of the Ron photo we would like to use for it), contract language (Leslie will email Ron to solidify), and ?s to ask Ron regarding travel logistics. We will offer to pay for shipping of materials if he wants to send them for participants.
  - Instead of doing 2 hard mailings this year, we will send only 1 and follow up with multiple reminder emails. This will reduce costs to us by several hundred dollars.

- Update on 2017 conference speaker(s): No word to date from Sarah Ward or her assistant. Leslie will call this week to confirm either way if she is willing to present. Board feels even if she is unable to be our speaker, we would still like to keep the focus of the conference on Executive Functioning.

**Outreach:** (Valerie, phone; Audrey, email; Phyllis, Claudia)

- NCC event: Thursday, April 14th. Renee will join Caryl and Anne on Q&A panel. Samuel Wagner (Rebecca will ask him to participate), board agrees to skip the mock lesson.
  - Tentative Schedule:
    - NCC intro event
    - Anne: welcome and introductions
    - Rebecca: Power point (with video and simulation stops embedded)
    - Q & A Panel (Sue to ask for hand held microphone, Anne will restate questions from audience, etc).
- Londonderry simulation on 3/10: Anne reported positive feedback.
- Phone/email inquiries – Valerie not up to monitoring phone due to health concerns. Anne looking for volunteers to take over answering the phone through June.

**Website/FB:** (Audrey, Shannon, Michelle) Nothing to report

**Webinar:** (Audrey, Anne)

- Another Language Circle webinar next January? What would it cost? What would we offer?

**Fundraising:** Team Quest registered participants nationally are low. Anne is interested in doing a walk for sponsorship, but has not had an opportunity to set up a gofundme account etc.

**Legislative:** (Michelle, Sandy, Anne, Caryl)

- House Finance Div. II vote was favorable. Currently, it is moving forward with an amendment, but was sent back to education committee for language approval prior to moving on to full finance committee for a vote.

**Newsletter:** (Valerie, Bette, Phyllis, Sandy and Sue (with Constant Contact support from Anne).

- Spring newsletter sent 2/28/16.
- Fall issue: Sue requests that as board members find interesting articles, ideas, etc. please send links and pdf files to committee members for possible inclusion in the upcoming newsletter.

**Vermont:** (Anne, Kara, Shannon) Simulation at Greenwood School to be rescheduled (possibly May)

**2016 meeting dates:** (all meeting held at SFCS unless otherwise noted)

- April 14th (After NCC event)
- May 13th

- June 24th
- Saturday, July 9th (Annual planning session)
- Possible August meeting dates: 19th or 20th
- September 23rd (after fall conference at SERESC)
- October 14th
- November 4th
- December 2nd (Annual meeting: location TBD)

Motion to Adjourn: 7:45 pm (Anne), Seconded (Bette)